

Summer Camp Counselors

Salary: Head Counselor: \$12-\$12.75 per hour based on experience (ages 18+)
Assistant Counselors: \$9.00-\$11.75 per hour based on experience (ages 16+)

Location: Pine Bluff Recreational Area, Stow, Ma.

Description: 8 Week Program 35-40 hours per week

Camp Counselors are responsible for facilitating activities and attending to the general supervision, safety, well-being and enjoyment of camp participants. The Camp Counselor contributes one of the most important aspects of what it takes to ensure an enjoyable and meaningful experience for its participants; is responsible for knowing the whereabouts of each participant in their charge at all times during duty hours; and serves as a mentor for youth, helping to nurture the self-esteem, confidence and core values of each and every participant.

ESSENTIAL DUTIES AND RESPONSIBILITIES

* Facilitate camp program activities with participants; carry out camp activities such as arts and crafts, water activities, sports programming, outdoor recreation, literacy, team-building exercises, character development programs; assist in the organization and facilitation of field trips, guest visits and special activities; create and implement supplemental activities.

* Escort campers to recreational activities, and camp events; assist with the set-up and clean-up of recreational events, equipment, and program activities.

* Adhere to and ensure enforcement of camp rules and communicate them positively and effectively to participants. Get to know participants and develop positive relationships. Communicate with direct supervisor and program director regarding potential hazards, concerns, or incidents that may need follow-up based on individual circumstances.

* Interact with and observe camp participants. Treat minor cuts, scrapes, and bumps as needed. Immediately report all injuries and illnesses, regardless of severity, by completing and submitting an incident reporting form to the Camp Director.

* Know your scheduled work days and times. Report to work on time as scheduled. Be in uniform and at your position when your shift begins. Cell phone use is prohibited during work hours

* Attend scheduled staff meetings and training events, including pre-camp training sessions.

* Perform additional functions or assume additional responsibilities throughout the facility as needed or as requested by your department supervisor and/or facility manager

How to Apply: The best-qualified applicants, as determined by initial screening of applications, will be invited to participate in an interview process. Interested candidates should send cover letter, resume and three professional references to Laura Greenough, Stow Recreation Department, 380 Great Road Stow, Ma. 01775 or e-mail to Recreation@stow-ma.gov. Applications will be accepted until position is filled. Stow is an Equal Opportunity Employer